

# Alveley Patient Group 100 Club Rules - Issue 5/1/2017

## Small Society Lotteries License SL/SC030811

1. The subscription to the 100 Club for one number shall be £60 per year payable in 12 monthly payments of £5 by standing order on the 1<sup>st</sup>. day of each month. This will give members one number which will be placed in 12 draws. Members may have and are encouraged to have multiple subscriptions.
2. Anybody over 16 years can become a member of the 100 Club and you are encouraged to get family and friends to join. The 100 Club shall not be limited to 100 members. The more numbers we sell, the bigger the prizes! Subscribers will be asked to confirm that they are over 16 years of age and will need to provide suitable proof (birth certificate, passport, driving license) should the Promoter deem it to be necessary. The Promoter reserves the right to withhold membership from any applicant who fails to satisfy this condition.
3. There is no provision to opt in/out on a month by month basis. The normal 100 club year will be January to December. A member is eligible for inclusion in the draw so long as the subscription for that month has been paid. New members joining the 100 Club after the normal 100 Club year has commenced will need to make two monthly payments before their number is entered into the draw
4. Each member is allocated a permanent number in the monthly draw. This number shall remain the member's provided their subscription is up to date.
5. Members wishing to leave the 100 club should do so at the end of the club membership for that year. Refunds will not be given for people wishing to withdraw before the year end.
6. There shall be one prize draw per month (consisting of a 1st & 2nd Prize). The draw for each month shall be made as close to the end of each month as arrangements reasonably allow. The draws will be made in the presence of three people, of whom two must be committee members..
7. Monthly prizes will be awarded according to membership of the 100 Club for that month as follows:
  - o 50% of the month's net payments shall make up the prize fund. Each month there will be three prizes; 1 each of £60,£36 and £20. The balance of the month's prize income will be held over and added to the yearly super draw fund.
  - o The remaining 50% of the net payments will be allocated to the Alveley Patients Group Fundraising account
8. Super draw prizes will be awarded according to the 100 Club membership for that month. The super draw will take place annually in December
  - o The super draw fund will contain the normal prize fund for the current month plus the accumulated super draw fund.
  - o The super draw will have three prizes; the percentage split of the net prize fund will be 50% for the first prize, 30% for the second prize and 20% for the third prize.
9. The allocation of numbers will be made as completed Standing Order forms are received and will be notified to members by email or will be available from committee members who will have a complete list of all members. Monthly draw results will be posted on the APG notice board in the Surgery, on the Alveley Medical Practice website, as well as on the APG Facebook page and notified to the editor of the Parish magazine for publication as soon after the draw as practicable.
10. The 100 Club administrators will make all reasonable efforts to pay or post prizes to the winners within a reasonable period after the monthly draw.
11. No new members will be accepted into the Draw in the period 1st October to 31st December each year.
12. Members may opt to pay 12 months subscription in advance on the 1st January each year rather than monthly by standing order if they so wish.
13. The APG Committee will ensure that audited, annual accounts will be prepared for the 100 Club finances, to be ready for consideration at the first AGM following the end of the 100 Club financial year, which runs from January to December.
14. The decision of the Alveley Patient Group Committee shall be final in all matters requiring adjudication and shall also have the power to amend or revoke these rules at their absolute discretion with such reasonable notice to the 100 Club members as is necessary.